

**CHECK LIST FOR RFP VALIDATION OF SCALING POPULATIONS - FORM TM262**

Authority:Section 4(1) Scaling Regulation - The authorization holder of a weigh scale site, receiving crown timber, shall determine the volume of such timber through a departmental approved scaling sampling plan (Form TM262).

**This checklist is provided to assist an RFP for validating submissions of form TM262. The checklist may be used as a general guide or for documenting each submission.**

**Mill and Population Information**

- Mill name Valid mill name for submitting client.
- Mill number Correct mill number assigned by SRD for corresponding mill name.
- Population Is an unused (specific to mill) 3 digit number in the series assigned for the given timber year.

**Harvest Sources and Standards**

- Disposition Listing Crown timber dispositions are listed which are included in the estimated number of loads.
- Private and Salvage Box Selected appropriate box if timber sources include either private or salvage.
- Purchased Wood Check Box Selected Y box if any of the wood is purchased, otherwise N box selected.
- Utilization Standard The values are expressed as butt/top, corresponding to the utilization standard for the listed timber harvest sources. A timber disposition with a lower utilization (smaller values) may be included if disposition holder is in agreement.
- Minimum Top Diameter Scaled This shall be the top diameter to which the mill is processing, can be equal or smaller than utilization top.
- Species/Condition/Product The species/condition/product codes that are to be harvested are entered. Confirm the listed timber dispositions are authorized for the entered combinations of species and conditions.

**Approved Fixed Ratio**

- Fixed Ratio Check Box If a fixed ratio is authorized then Y box is checked, otherwise the N box has been checked.
- Ratio If fixed ratio box checked Y, then approved ratio entered (kg/m3).
- Netscales Netscale values entered in accordance (box number) with fixed ratio species/condition/product designations.

**Sampling Targets**

- Estimated # of Loads Estimate of loads to be hauled for a timber year for the stated scaling population. Validated by review of harvest plans for listed timber dispositions or reviewed historical volumes for purchases.
- Coefficient of Variation % The value shall be 8% or greater. Checked with SRD and used any historical CV% greater than 8%.
- Sample Intensity % Sample intensity calculated based on formula using CV% and haul forecast noted on scaling population.

**Authorization**

- RFP Company Sign-Off Company RFP name printed, rfp # or stamp, signed, and dated.

**Processing**

- Submission Completed form sent to SRD office.
- Approval Copy received of final approved form including departmental RFP validation.

**Optional Documentation**

Mill	<input style="width: 95%;" type="text"/>	Population #	<input style="width: 95%;" type="text"/>
Date Submitted	<input style="width: 95%;" type="text"/>	Date Approved	<input style="width: 95%;" type="text"/>
Completed by:	<input style="width: 95%;" type="text"/>		