integrated safety Standard Operating Practices

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| General Information |
| SOP number | Written by: |
| Date effective: 01 01 14 | Last modified: 17 03 14 |
| Job task: Operating Front End Loader |
| Location: Throughout Farm | No of employees performing job: 1 |

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| Responsibilities(Who is responsible for each aspect of the job) |
| Position | Duties |
| Employer | Educate workers, provide safe workplace, ensure equipment is fully functional and supervision. |
| Lead Hand | Discuss hazards and safest ways to work, report any unsafe operations to employer and ensure workers follow correct steps. |
| Workers | Understand and follow instructions and safety steps, wear the proper PPE and report any unsafe situations to the lead hand. |

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| Job Task Assessment(List all the tasks & associated hazards for the job being evaluated) |
| Job Task | Hazards |
| Mounting and dismounting equipment | Muscle strains, slips and falls from height |
| Operating around people | Run over, knock into someone, pinch points, load fall on top of someone and distractions |
| Transporting Load | Tip over and material falling back onto operator, roll over on incline,  |
| Maintenance | Moving parts, pinch points, entanglement, compressed fluids, flammable liquids, hot surfaces |
| Operating in tight spaces | Back into wall, back into product, back into bystander, striking objects with loader components.  |
| Scrapping with bucket | Catch an edge causing sudden stop.  |
| Working remotely or away from others | Delayed response to emergency situations |

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| Hazard Controls(Describe the controls that will be implemented to remove hazards – elimination, substitution, engineered, administrative, PPE)**.**  |
| Ensure safe and clean operating area, loader always lowered when dismounting front end loader, if other person in area make sure they are always in sight and you maintain communication, all maintenance and pre operating checkup has been done.  |
| Employee must be trained, know their limits and the limits of the front end loader, other employees should stay clear when front end loader in use, not transport load to high, and tag out when needing service. |
| Steel toed boots, safety glasses, seatbelt. |

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| Skill Level / Training Required to Perform the Job(List training requirements) |
| Employees must be properly trained and know how to properly operate front end loader in a safe and timely manner. |
| Must possess a valid driver’s license.  |

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| Communications Processes(Consider working alone, further instructions, concerns, how will assistance be delivered) |
| Two way radio with the lead hand or manager, any questions or concerns or problems must be reported immediately. |
| When working remotely or away from other workers operator must call in to Ashton at the agreed upon time intervals. If Ashton does not hear from the operator within 10 minutes of the specified time Ashton will contact the operator, if there is no reply Ashton or his designate will immediately go the work location. |

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| Emergency Procedures(Consider how the worker will initiate an emergency response) |
| All injuries and emergency situations must be reported to the manager. |
| Workers must not endanger themselves or others in emergency situation. Seek protection, treat any injuries with supplied first aid and call for help immediately. |

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| Expected Result(Consider the benefits of the Standard Operating Practice for farm operations) |
| Safe operating and properly maintained equipment will ensure job is done in a safe and timely manner. Ensure maintenance and pre operating check is done. |
| Consistent and safe work will prevent any injuries. |