How to Complete the Alberta Livestock Manifest

Livestock Identification and Commerce Act (LICA)

Copies of the Livestock Manifest have to be retained by the owner of the livestock, the livestock dealer, the transporter and the destination for 10 years.

Part A - Purpose of Manifest

- Livestock Manifests can be used for transport only, transport for sale (by owner or dealer) or inspection only. One of the boxes in Part A must be checked off.

Part B - Transportation and Sale Details

- Livestock can only be transported in the name of the owner or a livestock dealer acting on behalf of the owner.
- Feeder Association livestock are to be transported in the name of the Feeder Association on account of the member.
- If the purpose of the Livestock Manifest is "Transport Only" check off the box "Transport to". If the purpose of the Livestock Manifest is "Transport for sale" check off either "Sold to" or "Consigned to" depending on the circumstances.
- The relevant Alberta Agriculture-issued Premises Identification (PID) # needs to be entered on the Livestock Manifest.

Part B - Description of Livestock

- The livestock must be described in Part B by entering the number, colour, kind (see back of manifest book), brands/identifier(s), and the location of the brands.
- Any additional information describing the livestock (for example RFID #) may be entered under the column "Other Information".

Part C - Parts A and B Certification

- Part C must be signed by the owner if the sale proceeds are to be paid to a person other than the owner or a livestock dealer acting on behalf of the owner. If the sale proceeds are being paid to the owner, Part C can be signed by the owner's agent.
- The Feeder Association member is an owner for the purpose of signing Part C of the Livestock Manifest.
- Parts A, B and C must be completed before the livestock is transported.

Part D - Inspector

- This Part is completed by the Livestock Inspector when cattle and horses are inspected as required by LICA.

Part A - Purpose of Manifest | **LIS Use Only**

☐ Transport Only | Transport for Sale by ☑ Owner ☐ Dealer on Behalf of Owner | ☐ Inspection Only

Part B - Transportation and Sales Details | DATE 2012/12/01 DD

Owner or Dealer Name (Print Clearly & Press Hard): John Smith | Phone #: 403-222-3333

Owner or Dealer Address: Box 123, Anywhere, Alberta, T1A 1A1

On Account Of:

Location of Livestock Before Transport, Sale Consignment or Other: RR1 Someplace, Alberta, T0X 0X0 | Premises ID: AA 1234567

Check One ☐ Transport to ☐ Sold to ☑ Consigned to ☐ Other specify

Name: Alberta Auction Market

Address: RR2 Somewhere, AB T2X 2X2

Part B - Description of Livestock | Lot or Pen # ☐

Number	Colour	Kind	Brand(s) / Identifier(s)	Loc	Other Information
4	RWF	C	A-A	RR	
10	MXD	KB	NVB		

Total: 14

Part C - I Certify That Parts "A" and "B" Are True

X John Smith Signature of Owner (or if Permitted Owner's Agent)

Part D - Inspector

Adjusted Total | Inspector Signature | Inspector # | Client #

Permit # | Hold Form #

Part E - Transporter

Transporter's Name (Print): Acme Trucking | Trailer or Conveyance Licence#: AAA-999

Transporter's Signature: Bob Acme | Phone #: 403-999-3899 | Trucking Charges

Part F - Livestock Security Interest Declaration

Name and Address of the Holder of any Livestock Security Interest In the Livestock: Alberta Banking Co. 222-4th Avenue SW, Calgary, Alberta (or write "NONE")

I CERTIFY THAT THIS DECLARATION IS TRUE | Date: 2012/12/01 DD

X John Smith Signature of Owner

Check if Livestock Security Interest Declaration is by separate document ☐

Part G - Destination | Place in Pen # ☐

Destination Name: Alberta Auction Market | Date received: 2012/12/01 | Time received: 11:00 AM | Count: 14

Received and Counted By: (Print Name) / Signature: Sue Taylor Sue Taylor | Premises ID: AA 9876532

Part E - Transporter

- The person transporting the livestock must complete Part E and provide the "Head Office", "Livestock Inspector", and "Destination" copies of the Livestock Manifest to the person receiving the livestock at the destination and retain the "Transporter" copy.

Part F - Livestock Security Interest Declaration

- When livestock is transported for sale, Part F must be completed, signed and dated by the owner of the livestock unless the owner provides the declaration by a separate document.
- If the livestock is transported for sale by a livestock dealer on behalf of the owner, Part F does not need to be completed as the owner is required to provide the declaration to the livestock dealer.
- If there is no livestock security interest in the livestock or the dam of the livestock being sold, the word "None" must be written in the first row of Part F.
- For Feeder Association livestock, the name of the Feeder Association is declared as the holder of the livestock security interest.
- If a separate livestock security interest declaration is being provided, check off the box on the third row of Part F.

Part G - Destination

- The person receiving the livestock must complete Part G of the Livestock Manifest.
- If the livestock are to be inspected, the "Head Office", "Livestock Inspector" and "Destination" copies of the Livestock Manifest are to be provided to the livestock inspector.
- The relevant ARD-issued PID# needs to be entered on the Livestock Manifest.

For more information:

LIS LIVESTOCK IDENTIFICATION SERVICES LTD.

403-509-2088
866-509-2088
www.lis-alberta.com

Ag Info Centre

Toll-free at 310-FARM
www.agric.gov.ab.ca

Alberta Government

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